



## City of Eureka City Council Agenda Subscriptions

### FREQUENTLY ASKED QUESTIONS

Thank you for your recent inquiry on receiving Eureka City Council Agendas by mail. We hope the following will answer some of your questions:

- How much does it cost to subscribe to the Eureka City Council agenda?*

The annual subscription fee to receive City Council agendas by U.S. mail is \$12.00 for. Fees are collected at the beginning of the year. New subscriptions may be started any time throughout the year and will be pro-rated to the end of the year at \$1.00 per month. For example, if you sign up to begin receiving agendas from the first of March, you will pay \$10.00.
- When and how often will I receive them?*

The City Council meets on the first and third Tuesdays of the month, at 6:30 p.m. The agendas are prepared during the week preceding the meeting and mailed on Friday. Generally, you should receive the agenda twice a month, within one to three days before the meeting. We do not mail agendas for Special Meetings.
- How do I subscribe?*

Fill out the attached order form, and send it with your check to:

City Clerk  
City of Eureka  
531 "K" Street  
Eureka, CA 95501
- If I decide not to subscribe, how else may I review an agenda?*

Copies of the Eureka City Council Agenda are available for public review at no charge in the City Clerk's Office, City Hall, 531 "K" Street, Room 208, or at the Humboldt County Main Library reference desk. A copy of the agenda is posted on the outside bulletin board on the "K" Street side of City Hall. Agendas are posted on the city's website at: <http://www.ci.eureka.ca.gov>. Finally, you may subscribe, at no charge, to receive agendas by email. Please send an email request to [cityclerk@ci.eureka.ca.gov](mailto:cityclerk@ci.eureka.ca.gov).
- Who can I call if I have further questions, need to make address changes, or cancel my subscription?*

Call the City Clerk's office at (707) 441-4172.

Thank you for your interest in the City of Eureka!



**City of Eureka  
City Council Agenda Subscription**

Please sign me up to receive Eureka City Council Agendas by mail. Enclosed is a check for \$ \_\_\_\_\_ for my subscription, to begin \_\_\_\_\_.  
(month)

Subscriber:

Name:

Title or Company:

Mailing Address:

City, State, Zip:

\* \* \* \* \*

If you have any questions, please contact the City Clerk's office at (707) 441-4172.

Mail completed form and check, payable to CITY OF EUREKA, to:

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